

SECOND INTERNAL QUALITY ASSURANCE CELL MEET

Date & Time: June 22, 2017 at 11.00am

Venue: Annexe to Senate Hall, 3th Floor, manipal.edu

Agenda:

- Review / follow up of actions from previous IQAC meeting
- Review of actions initiated based on NAAC peer team observations (2016)
- Activities Planned for the year and their Progress
- Best practices sharing and new initiatives
- Review / approval of the Annual Quality Assurance Report
- Review of Academic audit outcomes (if conducted during the period)
- Suggestions for Improvement
- Any other matter with the permission of the chair

Attendance as per the attendance register

Discussion:

Vice Chancellor chaired the meeting and after his opening remarks, Director, Quality & Compliance / Director & Coordinator, IQAC, continued the proceedings as per agenda.

Sl. No.	Agenda Point	Discussion	Action	Responsibility	Target date
1	Review / follow up of actions from previous IQAC meeting	Arranging Academic audit during the month of May-June - Due to possibility of changes in NAAC quality indicators and assessment process and also vacation in many institutions, it is deferred to Sept-October	As discussed	Director, Q&C	Oct 31, 2017
		Directorate of Research need to strengthen the activities and functioning of grant office - Deputy Director Research (HS) informed the initiatives taken up by DoR such as updating Grant calls in RMS, re-working on rejected proposals and resubmitting them etc . VC suggested that Grants Office need to focus on facilitating researchers in submitting grant proposals , develop support mechanisms for top class researchers, recognize their efforts and to ensure proper identification of receipt of grant on periodic basis. Researchers to use UTN in their correspondence.	As suggested	Directorate of Research	
		To conduct a survey to understand the effectiveness of LMS in being student centric and meeting their learning requirements - Survey conducted. VC suggested to extend the survey to all other constituent units also. Since the survey broadly indicates the acceptance of e-learning among staff and students, he suggested to both PVCs to look into the requirements and initiate. VC suggested to setup a think tank to study best practices of world class universities in implementing technology in education and recommend deployment if deemed fit for MU.	As suggested	Pro VC - HS & Pro VC- Tech & Mangt.	

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2	Review of actions initiated based on NAAC peer team observations (2016)	Presented and discussed actions taken on all the points raised by NAAC Peer team. VC suggested to monitor the outcomes of actions initiated in measurable terms and present in subsequent IQAC meetings. Some of the actions suggested for specific points are given below: Enrichment is limited given the advantages of a multi-disciplinary environment	Pro VCs will facilitate this	Pro VC – HS & Pro VC- Tech & Mangt.	
		Demand Ratio to PG & Research programs is low in most of the departments - Pro VCs to discuss this in their respective faculties and initiate further action	As discussed	-do-	
		Revenue generated through consultancy needs to be improved - Director Placement and Industrial Liaisons will strategies this in consultation with HOIs and subsequently monitor the progress	As discussed	Director IR & Placement	Continuous
		Access policy for differently abled should be put in place - SOAHS to take up study on access policy for disabled people and its compliance in MU	As discussed	Dean, SOAHS	Next IQAC
		Innovations adding value to science, society and technology are limited - To be monitored by DoR and presented in next IQAC	As discussed	Directorate of Research	Next IQAC
3	Activities Planned for the year and their Progress	<input type="checkbox"/> Arranging Academic audit - rescheduled in the month of Sep./Oct. <input type="checkbox"/> Organizing Quality related conference / workshop with the assistance of NAAC – will be conducted in the month of December <input type="checkbox"/> Quality objectives – Progress on Quality objectives will be presented in the next IQAC Meet.	As suggested	Director, IQAC	Oct. 31, 2017 Dec. 31, 2017 Next IQAC
4	Best practices sharing and new initiatives	Best Practices: 1. Virtual Classroom 2. Impartus			
		New Initiatives: 1. Discovered a new genetic disease called 'Multiple mitochondrial dysfunction syndrome' affecting children 2. Identified non-invasive biomarkers to select healthy embryos for improving IVF success			



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5	Review / approval of the Annual Quality Assurance Report	AQAR for the year 2015-16 was submitted to NAAC during Feb. 2017. Next AQAR for 2016-17 will be submitted by January 2018	As discussed	Director, IQAC	Jan. 31, 2018
6	Review of Academic audit outcomes (if conducted during the period)	Not yet conducted the Academic audit. Will be conducted in the month of September / October.	As discussed	-do-	Oct. 31, 2017
7	Suggestions for Improvement	VC suggested PVC (Technology and Management) to improve the research enthusiasm for faculties of Humanities, Liberal Arts, Philosophy and Social sciences	As suggested	PVC (Technology & Management)	Continuous
9.	Any other matter with the permission of the chair	Nil			

Meeting was adjourned with the vote of thanks by the Director / Coordinator, IQAC.

Sd/-

Director / Coordinator, Internal Quality Assurance cell