

Action Taken Report

Presented at the IQAC Meeting held on 24th December 2018

Ref: Minutes of IQAC Meeting dated 9th February 2018

Observations/Discussion	Action to be Taken	Responsible Person	Target Date	Action Taken
Agenda 1: Review / follow up of actions from previous IQAC meeting				
Arranging Academic audit (NAAC SSR)	Arrange audit	IQAC	July 31 , 2018	NAAC SSR Compilation as per latest format is in progress. Post completion of SSR and review by Top Management, Academic Audit will be arranged to assess our preparation for NAAC re-assessment accreditation. Target date Feb 28 2019
Organizing Quality related conference / workshop	Arrange workshop/training program	QA Team	December 2018	We had applied for organizing a conference on academic audit, with financial assistance from NAAC, however we did not receive it this time. We will apply again within next six months. Meanwhile, we are arranging a Data Consultancy Workshop by THE on January 8, 2019
Academic Reputation team to look into the global best practices in e-learning . Implementation in all faculties to be encouraged.	Implement Global best practices in e-learning	Hols	May 31, 2018	Pro VC – HS informed that Impartus and EduNext platform are implemented under Health sciences side and utilized for e-learning. 10 more class rooms will be enabled with this facility to enhance the exposure.
Agenda 2 Review of actions initiated based on NAAC peer team observations(2016)				
Introduction of inter-disciplinary programs	Constituent units to introduce	Dy. Registrar (Academics)	Ongoing	Initiated and Ongoing. 7 programs developed and approved in last six months.
Implementation of CBCS	Applicable programs to implement	Dy. Registrar (Academics)	Ongoing	Implementation in progress, in most of programs under two faculties ,however limited implementation in Health sciences due to regulatory restrictions
Extend Audit options to students across institutions/depts	Extend in non engg programs	Dy. Registrar (Academics)	Ongoing	Open Electives are being offered in other programs also , with option given to students

				of other constituent units
Enrichment is limited given the advantages of a multi-disciplinary environment	Create awareness	Dy. Registrar (Academics)	Ongoing	Awareness created through presentation in ACM held in September 2018
Feedback on Curriculum	Collection of Feedback on Curriculum	Deputy Registrar (Academics)	Ongoing	Initiated in ACM, BOS, IQAC meetings (University & Constituent Units). Stakeholder suggestions are recorded and implemented wherever feasible.
OBE implementation	Constituent units to implement in respective programs	Deputy Registrar (Academics)	Ongoing	Awareness through BOS. Implementation across the disciplines is initiated .
Increase Academic Collaborations	Constituent units to network	Deputy Registrar (Academics)	Ongoing	Initiated and Ongoing
Should explore making use of MOOCs (Massive Online Open Courseware) and online resources for enhancing learning	Constituent units to include wherever permissible	Deputy Registrar (Academics)	Ongoing	Initiated
Strengthen Academic flexibility in terms of open electives and credit transfers.	Implement wherever permissible	Deputy Registrar (Academics)	Ongoing	Initiated
Interdisciplinary and collaborative research needs to be enhanced	Create awareness ,networking opportunities	Deputy Registrar (Academics)	Ongoing	Initiated through following actions: Periodic review with the Interdisciplinary Research Advisory Group Most of the faculty entered ORCID and Scopus Author ID in RMS (Research Data Management Software) Researcher's focus areas can be searched by using keywords, Employee ID, Scopus Author ID and ORCID in RMS. PURE Portal and Mendeley are being used extensively for the research visibility and collaborations.
Improve Grants	Constituent	Directorate of	As per	Initiated.

	units to apply and secure.	Research	Annual target	Area of high priority is identified and a list of young prolific faculty researchers identified. Mendeley funding portal is used to create awareness about available grant calls
Few faculty are serving on editorial boards of various national and international journals	Sensitisation of faculty of editorial opportunities	Directorate of Research	Ongoing	Initiated. The faculty are sensitized about Publons - a website and free service for academics to track, verify and showcase their peer review and editorial contributions.
Few faculty received the research awards in last five years.	Constituent units to encourage participation in award competitions	Hols/Directorate of Research	Ongoing	Initiated. Faculty have been encouraged to apply for research awards/editorial board of reputed journals
Quality and number of publications in peer-reviewed journals is not commensurate with the status of MAHE	Create awareness among faculties about quality of journals	Directorate of Research	Ongoing	Initiated. Faculties are sensitized about good quality (Q1, Q2) journals across subject area listed out from Scopus and Web of Science databases and the link of the same is provided in Research Data Management Portal
Academic mentoring to enhance quality research publications in journals of high impact	Training and awareness programs to be conducted	Directorate of Research	Ongoing	Initiated. Periodic training and awareness programmes Periodic Revision to Faculty Award Incentive for Research Publication Certificate course on Research Orientation Awareness on journal quality metrics
Research & Development facilities need to be enhanced across the disciplines	Apply for grants	Directorate of Research	Ongoing	Initiated. Faculty have been applying for research grants from BIRAC, SPARC and IT, BT and ST, NITI AYOOG, which support infrastructure development. Inter/Multi-disciplinary research is encouraged.
Alumni interaction to be enriched that can be built on networking	Organise interactive activities involving	Director, Alumni Relations	Ongoing	Alumni portal made more robust in terms of: <ul style="list-style-type: none"> • Interactive functions • Updating published

mechanisms and implemented aggressively	alumni			<p>journals</p> <ul style="list-style-type: none"> • Showcasing of Distinguished alumni • Many segments open to public viewing
Strengthening campus placement with Core Companies	Add new companies each year	Placement Heads of Constituent units	Every Placement season	<p>Initiated</p> <p>Increase in Core companies visiting Manipal.</p> <p>MIT has won # 1 position in All India Internshala with AICTE</p>
Faculty leadership and empowerment strategies to be formalized	Leadership development programs to be organised	HR	Ongoing	<p>This has been achieved to a great extent through the SMILE – leadership development programme. More such programmes are being planned through Centre for Continuing Education and Interprofessional Development, MAHE</p>
Improve Demand Ratio for PG/Research programs	Constituent units to develop strategies	Hols/Director Admissions	As per Admissions Cycle	<ul style="list-style-type: none"> • Participation in more national and International Education Fairs • Increased destination Manipal events. • Conducting program specific webinars • Online PhD entrance exam
To implement a barrier free access to facilities for the differently abled	Implement policy in planned manner	Dir. Gen. services	As per plan	<p>Being implemented in phased manner.</p> <p>PWD Committee formed to monitor and ensure effective implementation</p>
Innovations adding value to science, society and technology are limited	Monitor innovations ,create awareness ,organise activities	Chief Innovation Officer/DoR	Ongoing	<p>Efforts initiated are visible through following</p> <ul style="list-style-type: none"> • Increase in Successful Conversion of Innovations • Increased outlay on Organizing Awareness, Workshop, Seminars, Training programs etc. related to promotion of Innovation, IPR and Entrepreneurship • Efforts to improve participants in Hackathons /

				competitions <ul style="list-style-type: none"> Nationally/International Innovation awards
Agenda 3. Best Practices Sharing and New Initiatives				
New Initiatives by IQAC	Orientation on new NAAC guidelines . New Environmental initiatives	QA Team	Ongoing	Green Building Certification NAAC Orientation on new guidelines conducted
Sharing of Best Practices	Identify Best Practices across constituent units for sharing with other units.	QA Team	Ongoing	<ul style="list-style-type: none"> Electric cars services for MAHE Implementation of Student Life Cycle Management system in almost all the colleges Implementation of E-pad examinations in almost all the colleges. Implementation of PURE Beyond academia : Learning through Research
Agenda 4. Review / approval of the Annual Quality Assurance Report				
AQAR Submission	Complete filling of AQAR 2017-18 and seek approval of IQAC . Submission of AQAR 2016-17	QA Team	AQAR 2017-18 by December 31,2018 AQAR 2016-17 by March 2018	AQAR 2016-17 submitted . AQAR for 2017-18 will be submitted in new format which was released in July 2018, through online portal of NAAC . Online submission of AQAR 2017-18,will be in January 2019 .
Agenda 5. Review of Academic audit outcomes (if conducted during the period)				
Reviewed in Management Review Meetings of 9 th /14 th February 2018 and 9 th August/September 10 th 2018				
Agenda 6. Suggestions for Improvements -Stakeholders inputs				
Students ----	---	-----	-----	-----
Industry --				----
Teachers --				-----
Agenda 7.Activities Planned for next year				
Institutional Academic audits in all constituent units	Conduct of Academic Audits by Constituent	QA Team	By December 2018	External Academic and Administrative audits were conducted by Ms TUV Rheinland and Internal Audits

	units			by QA Team of MAHE and its constituent units
Organizing Quality related conference / workshop with the assistance of Ranking agencies / accrediting agencies	Organise the activities	QA Team	By December 2018	Completed ,please refer Agenda 3
Agenda 8. Any other matter with the permission of chair				
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Director / Coordinator, Internal Quality Assurance cell